

ENVIRONMENTAL QUALITY

Use this subject for correspondence and related papers pertaining to environmental quality of Agency facilities.

Disposal Authority:
Job No. NCI-310-80-2

CODE	TITLE	DESCRIPTION	RETENTION	
			OFFICE OF PRIMARY RESPONSIBILITY	ALL OTHER OFFICES
ENV	ENVIRONMENTAL QUALITY	Use for policies and procedures covering all items included under this primary subject.	RETAIN: Disposition pending NARS approval.	RETAIN: Disposition pending NARS approval.
1	<u>Appraisals</u>		RETAIN: Disposition pending NARS approval.	RETAIN: Disposition pending NARS approval.
2	<u>Impact Statements</u>	Use for correspondence regarding Impact Statements. Impact Statements should be filed with applicable project file.	RETAIN: Disposition pending NARS approval.	RETAIN: Disposition pending NARS approval.
3	<u>Pollution Control Plans</u>		RETAIN: Disposition pending NARS approval.	RETAIN: Disposition pending NARS approval.
4	<u>Reports-Statistics</u>	Use for reports, studies, surveys, progress reports, and significant accomplishment reports.	Retention periods vary according to type of report. See Records Control Schedule or contact RMO for specific disposal information.	Retention periods vary according to type of report. See Records Control Schedule or contact RMO for specific disposal information.
5	<u>Reviews</u>		RETAIN: Disposition pending NARS approval.	RETAIN: Disposition pending NARS approval.