

A. MAJOR DUTIES

Typical, but not all-inclusive, tasks are as follows:

Empties and sorts glassware items to be cleaned, loading and unloading washing machine baskets, and preparing one or a few types of less fragile, easy-to-handle glassware items (for example, beakers, flasks, or cylinders) by either capping, corking, plugging, or wrapping, etc.

Uses simple hand tools and equipment to do tasks such as heat sealing cellophane and plastic containers and cutting tinfoil, paper, and cotton fabric.

B. FACTORS

1. SKILL AND KNOWLEDGE

The work requires ability to do repetitive tasks that have one or a few work steps such as emptying waste and removing caps, works, plugs, and tape from containers and sorting items to be cleaned by size and type. Discards or sets aside broken, cracked, or chipped glassware. Performs repetitive preparation work such as putting tinfoil on all flasks or placing cotton plugs in all test tubes.

Uses simple hand tools and equipment such as paper and fabric cutters, staplers, scissors, and heat sealing machines. Works safely in doing tasks such as moving carts without hitting things and loading items into washing machine baskets without breaking them.

Works around biologically contaminated items which requires the observance of common safety precautions, e.g., to look for a color change of the pressure sensitive sterilization tape before handling items.

2. RESPONSIBILITY

Receives initial oral instructions on the work to be done and does the work the same way each time. Handles glassware, instruments, and equipment items to avoid breakage and possible injury to self and others. Work is periodically checked by the supervisor to see that instructions are followed and that production standards are met.

3. PHYSICAL EFFORT

The laboratory worker frequently lifts and carries objects weighing from 10 to 30

pounds, such as pans filled with glassware, and pushes and pulls carts requiring similar effort. Occasionally handles moderately heavy objects weighing up to 40 pounds such as large containers of supplies. The work requires continuous walking, standing, or sitting and considerable arm and hand movements to operate equipment and to do preparation work.

4. WORKING CONDITIONS

Work areas are hot, humid, and generally noisy due to the operation of equipment such as washing machines, autoclaves, and air compressors. There is frequent chance of minor injuries such as cuts, scrapes, and burns, and the possibility of exposure to contaminated materials.

C. Other Considerations (Check if applicable)

- Supervisory Responsibilities (EEO Statement)
- Training Activities - Career Intern, Student Career Experience Program
- Motor Vehicle or Commercial Driver's License Required
- Pesticide Applicators License Required
- Safety/Radiological Safety Collateral Duties
- EEO Collateral Duties
- Drug Test Required
- Vaccine(s) Required
- Financial Disclosure Required
- Special Physical Requirements/Demands
- Other: