

Ability to recognize subtle variations in test results and instrumentation.

Ability to operate a personal computer using word processing and/or other software programs.

2. Supervisory Controls Level 2-2, 125 pts

The supervisor or higher graded employee provides individual assignments, orally or through written work plans, indicating specifically what is to be done, the quality and quantity expected, priorities, and the location of reference material or work samples. The incumbent uses initiative to carry out recurring duties in accordance with established instructions. Unfamiliar situations or technical deviations not covered by instructions are referred to the supervisor for guidance or solution. The incumbent receives close guidance and review on the more difficult tasks or unusual tasks not previously performed. Generally, work is reviewed periodically upon completion for technical adequacy and compliance with instructions and established procedures.

3. Guidelines Level 3-2, 125 pts

Procedures for doing the work have been established and a number of guidelines are available such as handbooks, equipment guides, files from previous projects, textbooks, and procedural manuals. The incumbent is required to use judgment in locating and selecting the most appropriate guidelines, references, and procedures for application and in making minor deviations to adapt the guidelines in specific cases. Situations to which the existing guidelines cannot be applied, or significant proposed deviations from the guidelines, are referred to the supervisor.

4. Complexity Level 4-2, 75 pts

Assignments consist of performing a variety of regular and recurring routine procedural tasks.

The employee selects the appropriate course of action from among established methods and procedures to complete the assignments.

The employee determines what needs to be done by following prescribed methods or procedures and also recognizes that different actions may be required when situations differ from the norm.

5. Scope and Effect

Level 5-2, 75 pts

Completed assignments constitute a complete segment of assignments with broader scope, e.g., daily operates equipment and collects data for use by others involved in research.

Work products affect the accuracy, reliability, or acceptability of further procedures, processes or services, e.g., the ability of a scientist to complete with accuracy a phase of the research process.

6. Personal Contacts

Personal contacts are primarily with other employees within the research location and facilities.

7. Purpose of Contacts

Level 1a, 30 pts

The purpose of contacts is to obtain, clarify, or give facts or information. The facts or information may range from easily understood to technical.

8. Physical Demands

Level 8-2, 20 pts

The work requires some physical exertion, such as regular and recurring walking or bending. In many situations the duration of the activity (such as most of a work day) contributes to the arduous nature of the job. In other situations there may be special requirements for agility or dexterity such as exceptional hand/eye coordination.

9. Work Environment

Level 9-2, 20 pts

The work is performed in a laboratory, shop, or other research setting which involves regular and recurring moderate risks or discomforts requiring special safety precautions, e.g., working with electrical equipment or working outdoors. Incumbent occasionally will be required to use protective clothing or gear such as gowns, goggles, gloves. Incumbent is also exposed to moderate discomforts such as noise and adverse weather.

**Total points = 820
GS-4 = 655 – 850 points**

C. Other Considerations (Check if applicable)

- Supervisory Responsibilities (EEO Statement)
- Training Activities - Career Intern, Student Career Experience Program
- Motor Vehicle or Commercial Driver's License Required
- Pesticide Applicators License Required
- Safety/Radiological Safety Collateral Duties
- EEO Collateral Duties
- Drug Test Required
- Vaccine(s) Required
- Financial Disclosure Required
- Special Physical Requirements/Demands
- Other: